





Parent & Student Hand Book

 Chapel Hill Christian Academy
7530 Johnstown Rd
Mt Vernon, Ohio 43050

 740-393-3974





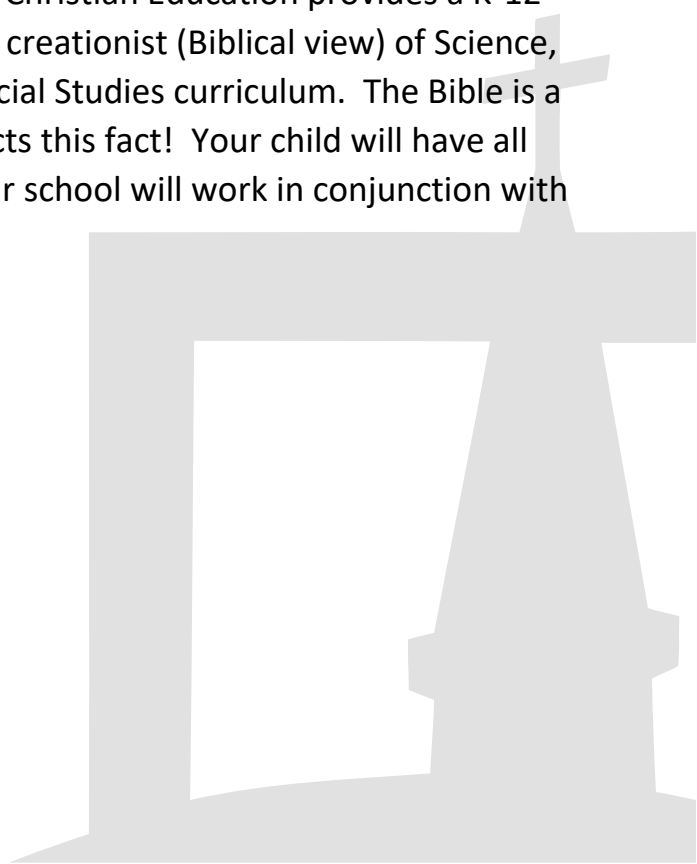
Dear Parent and Students,

We are extremely excited to welcome you to the 2021-2022 school year. We continue to make changes to the facility while we keep the words of our Pastor in mind. Pastor Jon frequently reminds us our goal should be “Excellence without Extravagance.” We certainly hope you agree we continue to make serious strides towards excellence regarding our facilities and the education offered to our students.

Beth Trent will continue to serve as the Supervisor for the Learning Center, while Kristin Hankins will serve as the Achievement Coach/Lead Teacher. Kari Whisner spent last year working as the assistant Supervisor for the Learning Center and will continue in this role for the 2021-2022 school year. A subcommittee of the Church at Chapel Hill Deacon Board will serve as the administrative team for Chapel Hill Christian Academy.

Although many changes have occurred regarding the physical space our school occupies one thing remains the same. Our desire to teach **“Biblical values that build Character.”**

Chapel Hill Christian Academy through Accelerated Christian Education provides a K-12 individualized, phonics based reading curriculum, a creationist (Biblical view) of Science, and treats the Bible with reverence through our Social Studies curriculum. The Bible is a historically accurate book and our curriculum reflects this fact! Your child will have all their academic needs met but more importantly our school will work in conjunction with the home to promote Christian values.





Statement of Faith/Belief

Chapel Hill Christian Academy was built on several important Christian principles, all of which come directly from the Bible. These principles continue to guide everything we do.

We believe:

- The Bible is the inspired, infallible Word of God.
- The sixty-six books of the Old and New Testament are the complete and divine revelation of God to man. All Scripture is inspired by God and is true and trustworthy. In short – Every word of the Bible is true!
- In the deity of Jesus Christ, His virgin birth, His sinless life, His miracles, His atoning death and resurrection, His ascension to His Father in heaven and His soon coming return in power and glory.
- There is one and only one living and true God and there is only one way to spend eternity in heaven with God and that is through His Son Jesus. John 14:6 – Jesus said, “I am the way the truth and the light, no one comes to the Father except through me.”

Mission Statement

Chapel Hill Christian Academy, in partnership with Christian parents, and ACE, engages students in a rigorous program of learning from a Biblical worldview to serve Jesus Christ faithfully in the world.

Philosophy of Education/Code of Conduct and Objectives:

Chapel Hill Christian Academy is founded on God’s Word – the Holy Bible.



We believe a Christ-centered education includes, as a minimum:

- The concept that all truth is revealed in the person of Jesus Christ as taught in the Bible
- The concept that God is the creator of the heavens and the earth, of man and woman, and the institution of marriage that is between one man and one woman
- The rejection of any view that requires a denial of Biblical truth as it might appear to conflict with scientific theories or discoveries; children need to be taught scientific creationism and exposed to the false teaching of humanism and evolution.
- The concept that virtue (moral excellence) and the ministry of reconciliation have a divine priority over the acquisition of knowledge
 - That moral excellence requires us to rid ourselves of sexual immorality, impurity, evil desire, covetousness, anger, malice, slander, obscene talk, gossip, inappropriate physical and emotion attraction/conduct outside of marriage, physical and emotional bullying, fighting, stealing, cheating, hitting, vulgar language, and threatening/dangerous/disruptive behavior.
- The rejection of any view that requires a denial of Biblical truth.

To meet the goals of this philosophy, we have adopted these criteria:

- Our staff and faculty must be committed to holy living, professionalism, continuous preparation and a servant's heart and attitude
- The curriculum and the teaching reflects the Bible as foundational in every area, For example how:
 - The order and discipline of mathematics or physics reveals the mind of God.
 - The majesty, power and complexity of geography such as the mountains, the sea, the rivers, and all the creatures that inhabit them reveal God, the creator.
 - Human discoveries, rise and fall of empires, conflicts, and social movements are all under God's divinely ordained order for the good of those he loves.



- The school exists to assist parents in their God-given responsibility of educating their children-not to assume that responsibility; it is imperative that parents and children be supportive of this philosophy as practiced in the day-to-day operations of the school.

Policy of Agreement

Upon acceptance into Chapel Hill Christian Academy, students and their parents are informed of its policies and asked for support. While the school does not wish to project itself in the student's home and encroach upon the authority of the parents, the school must of necessity be concerned with any action which may affect the student, interfere with the instructional process, or reflect unfavorably on the student body or the school. With this need in mind the following guidelines have been established.

School Objectives:

- Guide students toward a personal commitment to Jesus Christ as Savior and Lord
- Lead students to a better understanding of the Bible and to teach all subject areas in light of God's Word
- Develop in students a love for God and a desire to do His will and bring glory to His name
- Develop attitudes of love and concern for others
- Teach the essentials of citizenship, love of country, and develop a deep respect for law and authority through allegiance to God.

Administration and the School Board:

As a ministry of the Church at Chapel Hill, the school operates under the authority of the Deacon Board of Church at Chapel Hill and the Senior Pastor.



Family Expectations:

- Praying earnestly for CHCA
- Cooperating fully the regulations and teaching of CHCA
- Paying all financial obligations to the school on or before the due date and, if it is not possible to meet this obligation, notifying the administration in advance, giving an explanation for the delay
- Seeking to resolve matters with which are dissatisfied with the person or people involved, rather than spreading confusion, criticism, or having a divisive or negative attitude
- Faithfully taking your student(s) to church
- Adherence to Biblical principles

Admission Policy

At least one parent must declare they have accepted and continue to acknowledge Jesus Christ as his or her personal Lord and Savior and attend the Church at Chapel Hill or an approved Bible-Believing local church. When only one parent is a believer, the non-believing parent must not oppose the Biblical teaching, policies and standards set forth in this handbook.

We reserve the right to deny entrance to any student if, in the opinion of the administration, it is in the best interest of the school and/or the student.

It is important to note:

- Students who leave Chapel Hill Christian Academy are not permitted to re-enroll for at least one full year.
- The Deacon Board may refuse to admit a student with disciplinary, psychological or learning problems.



- CACH teachers, volunteers, and administration are not equipped to educate children with certain learning disabilities or with ADD/ADHD. If students diagnosed with these conditions are accepted into CHCA, it is up to the parent to provide services other than what the teacher would do within the classroom. Admission will not be granted if CHCA is unable to follow an IEP.
- Applicants entering the school for the first time are required to have a physical examination by a physician, reported to the school prior to the opening of the school year.
- Court documents as to custody/parental agreement must be submitted to the school when applicable.
- All new students to CHCA are accepted on academic and behavioral probation for the first semester. Parents may be asked to withdraw their children should any academic or behavioral problems occur.

Guidelines for Conduct

In order to maintain a school environment that brings glory to God and is conducive to learning, a high level of personal and group conduct is expected from each student. The following is not a complete list of expectations; rather, it is a set of guidelines meant to give students insight into the behavior expected from them while at school. The list of possible disciplinary actions is not all-inclusive nor does it speak to every possible scenario. The intent is to work with the student and/or parents to honor God with the student's behavior. The moral excellence described in the CHCA Philosophy of Education/Code of Conduct and Objectives is the goal at all time.

The teacher will handle minor behaviors in the classroom. The teacher should use a variety of methods to help the student make better decisions through the use of effective classroom management. Loss of privileges such as recess are an option to correct behavior. Continued misbehavior or illegal behavior could lead to Administrative Action up to and including detention, suspension, or expulsion.



Dress Code

The spirit of the dress code is that students should look neat, well-kept and presentable. We expect students to wear clothes that are tasteful, modest and moderate in cut and length.

Appearance

Hair

- Boys shall keep their hair above the collar of the shirt. It should be clean, neatly groomed and should not be longer than the base of the eyebrow.
- Girl's hair should be neat, clean, and well-groomed and not obstruct their vision
- Distracting hair styles and/or colors is unacceptable.

Tattoos, Piercings

- No student may have visible tattoos of any kind.
- Boys may have no piercings of any kind. Girls may have two piercings per ear. No students may have nose rings or other visible body piercings.

Tuition and Fee Schedule

Upon acceptance at Chapel Hill Christian Academy families are required to pay an annual acceptance fee of \$25.00 dollars for returning students and \$50 dollars for new enrollees. If a student applies after the deadline (August 1st) then the acceptance fee increases to \$150.00. Tuition is paid on a 10 month cycle. Full tuition can be paid up front and will entitle the families to a 10% discount.

1st Child - \$200.00 per month

2nd Child - \$150.00 per month (\$50 dollar discount)

3rd Child - \$100.00 per month (\$100 dollar discount)

- There is no discount beyond three children.



Chapel Hill Christian Academy utilizes Accelerated Christian Education (ACE). We have included some information below directly from the ACE website (aceministries.com).

Why the A.C.E. Program Works

The Accelerated Christian Education curriculum has been tried and proven to be very effective in providing all the basic academic disciplines as well as instilling Godly character into the lives of students. The reasons why the A.C.E. program works can be summarized in these Seven Key Foundational Concepts:

1. Integration of Biblical Principles (Scripture memory, wisdom principles)
2. Godly Character Training (A.C.E. characters, 90 character traits of Christ)
3. Mastery-Based Learning
4. Built-In Reinforced System of Learning
5. Individualized Learning
6. Development of Critical Thinking Skills
7. Socialization

With these foundational concepts being used now for over 50 years around the world, it is understandable why A.C.E. is known as THE learning tool for today—and the future!

One vital tool utilized by Accelerated Christian Education is a PACE. This stands for a “Packet of Accelerated Christian Education.” Purchasing this curriculum will be done by CHCA but the cost is passed on to the families. We estimate the cost to be approximately \$150 per student per year.

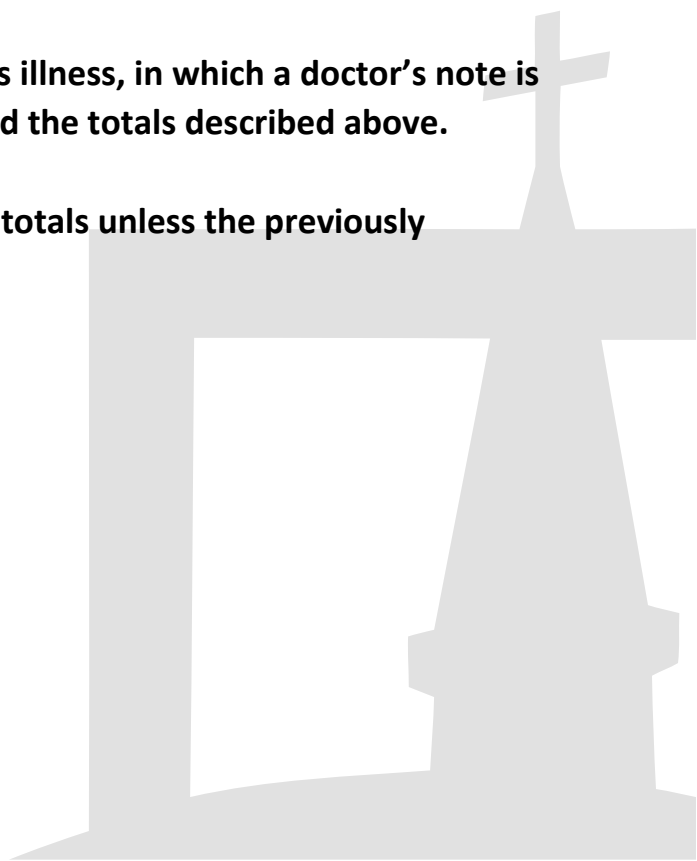
- **This fee will be divided by 10 and added to the monthly tuition payment. This will obviously add \$15.00 per month for each child.**



Attendance

One of the keys to successful academic achievement is regular attendance at school. Even the absence of one or two days can have a surprisingly disruptive impact on progress. Therefore, students are expected to be at school every day unless they are ill. Attendance shall be required of all students enrolled in the school during the days and hours that school is in session.

1. Once a student has reaches 5 days of absence parents will receive a call and a written notice (via email) informing them of their student's attendance issues.
 2. If a student reaches 8 days of absence the parents will be asked to meet with the teacher to discuss the reasons why the student is struggling to attend school.
 3. If a student reaches 10 days of absence the parents will be asked to meet with both the teacher and administration to develop a plan to ensure regular, consistent attendance at school.
 4. Once a student reaches 15 days of absence (Barring an unusual circumstance) the family will be asked to utilize another option for the education of their child/children.
- **Absences that are the result of serious illness, in which a doctor's note is provided to CHCA do not count toward the totals described above.**
 - **½ day absences DO count toward the totals unless the previously mentioned doctor's note is provided.**





Remote Education

Chapel Hill Christian Academy will operate using a mix of in person and remote learning throughout the 2021-2022 school year. This will allow for a deeper cleaning of the classroom facilities weekly and provide flexibility for families as the world continues to deal with the COVID-19 pandemic.

- **Our plan for the 2021-2022 school year involves in person learning 3 days per week and “Remote Learning” two days per week.**

